



## **Budget and Finance Committee Meeting**

**Monday, July 21, 2025**  
**Woodland Central Office**  
**1484 Woodland Hwy., Rm. 100**  
**Belle Chasse, LA 70037**  
**5:30 p.m.**

## **AGENDA**

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### **Committee Members:**

Kristee Arbourgh, Chairperson  
Paul Lemaire, Vice-Chair  
Niko Tesvich, Bd. President  
Michelle J. Lindner, Bd. Member, Dist. 5  
Dr. Shelley M. Ritz, Superintendent  
Katherine Phelan, CFO  
Bobby Ingraham, Bd. Member, Dist. 7 (Alternate)

1. Call To Order
2. Discussion and / or action regarding approval of Budget vs. Actuals-General & Special Revenue Funds-June 2025-Preliminary & Unaudited- Katherine Phelan, CFO
3. Discussion and/ or action regarding approval of Job Descriptions - Dr. Shelley Ritz, Superintendent and Katherine Phelan, CFO
4. Discussion and/ or action regarding approval of Salary Schedules for 2025-2026 - Dr. Shelley Ritz, Superintendent and Katherine Phelan, CFO
5. Discussion and/ or action regarding approval of Band Director Stipend updates for the 2025-2026 school year, Jamie Blanchard, CAO & William Martin, VPAC
6. Discussion and/ or action regarding approval to increase substitute pay positions listed below - Dr. Shelley Ritz, Superintendent
  - i. **Substitute nurse** from \$30 an hour to \$35 an hour
  - ii. **Substitute teacher** from \$70 (\$10 per hour) uncertified, \$85 (\$12 per hour) degreed, \$100 (\$14 per hour) certified to \$119 (\$17 per hour) uncertified, \$133 (\$19 per hour) degreed, and \$140 (\$20 per hour) certified.
  - iii. **Substitute paraprofessional** \$98 (\$14 per hour)
7. Discussion and/ or action regarding approval of Work-Ready Student Intern Budget for the 2025-2026 school year. Jamie Blanchard, CAO
8. Information Items:
  - Public Information Request Charges
  - Sales Tax-May 2025
  - Check Register-June 2025
  - LAMP Accounts-Quarter 4 (Q4)-2024-2025
  - Head Start May 2025 and June 2025 Budgets
9. Adjournment



## PUBLIC NOTICE:

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There will be a Budget and Finance Committee Meeting of the Plaquemines Parish School Board on **Monday, July 21, 2025, at 5:30 p.m.** The meeting will be held at **Woodland Central Office (WCO), 1484 Woodland Hwy., Rm. 100, Belle Chasse, LA 70037.**

All committee meetings are open to the public.